Attendance:

- Board Members:
  - Valerie Neslen
  - Corrine Keller
  - Jay Naumann
  - Heather Gardner
  - Kassi Capener
  - Jamie McKay
  - Sharon Fairbourn
  - Sarah Tulane
- Visitors
  - Matt Lovell
  - Hayden Reese
  - Holly Felshaw
  - Annessa Peck
- Public Comment:
  -

7:06 PM-Call to Order

- Welcome and Mission Statement- Jay Naumann

7:08 PM-Training-Jennifer Blaine
7:10 PM- Minutes

- November minutes to be voted on in February
- December minutes to be voted on in February

7:13 PM- Public Comment

- No Public Comment

7:13 PM- Business Items

- Student Council
- PR Committee Update
  - Nancy will be helping Kassi with PR
  - Working on teacher bios for the website
  - Helping with Middle School Registration
- West Side Fence
  - Table topic until next month
- Applications for Board Members
  - Jennifer and Valerie in favor of adding a new board member. Someone who would be interested stepping in as vice-chair
  - Next month talk about a board member opening
- Bullying Policy
  - There have been updates made to the bullying police-Sharon will be working on that
- Family Handbook-Sharon
  - October Retreat put us in a good place as far as the handbook being up to date
Creating the Great Thinkers of the 21st Century

• Registration Paperwork
  ◦ Office trying to get all forms online with less paperwork
  ◦ registration paperwork is being reorganized to be more efficient
  ◦ the kindergarten form will still need to be printed off for doctor physical
  ◦ Transfer Policy- Sharon
    ▪ Keep the physical form for transfers
    ▪ Next board meeting vote on transfer policy

7:48 PM- Finance

• Budget Review- Matt

8:05 PM Action Items

• Valentine’s Dance-Student Council
  ◦ Under the Sea theme
  ◦ Dance will be at the school
  ◦ Permission slip, Dance card, chaperoned, store bought refreshments
  ◦ ACTION: Sharon motions to approve the Valentine’s Dance for the 7/8 Community on Wednesday February 21, 2018. Kassi seconds the motions. Passed unanimously.

• Fundraiser
  ◦ Table fundraiser until February Board Meeting

• Revised Charter
  ◦ ACTION: Kassi motions that we approve the addition on number 9/preferential enrollment on the new version of the charter. Heather seconds the motion. Passes unanimously.

• School Fees: $97
ACTION: Kassi motions that we approve the recommended school fees for the 2018/2019 school year. Jay seconds the motion. Passes unanimously.

• School Calendar and Spring Break revision
  ◦ Move a professional work day to April to cover one day of Box Elder School District Spring Break
  ◦ ACTION: Sharon motions that we approve the calendar for the 2018/2019 school year with the provision of moving a professional work day to April 12 to cover one day of Box Elder Spring Break. Heather seconds the motion. Passes unanimously.

8:45 PM- Director

• Staffing Update
  ◦ Kayla Dinsdale is Susan Bennett’s new aide.

• Enrollment: 457 (+2 from November)

• Achievements
  ◦ 1-8 Celebrations were pretty great. (Fireplace!)
  ◦ Leadership team logged 28 walk-throughs
  ◦ 1-2 stand-alone case study
  ◦ Earthquake flyers will be out in the February Perry town bill
  ◦ Kick-offs for next expeditions

• Professional Development
  ◦ Consultancy protocol
  ◦ Backward Planning
  ◦ Mid-year review (Monday with Martha)
  ◦ Western Leadership Meeting in California 1/30
  ◦ Utah Leadership Meeting in Park City 2/22
9:18 PM- Executive Session

• No executive Session

9:19 PM- Adjourn

• **ACTION:** Kassi motions to adjourn the meeting. Jay seconds the motion. Passes unanimously.