Board Meeting Minutes

February 21, 2019 7:00 PM

Attendance:

• Board Members:
  ◦ Corrine Keller
  ◦ Jamie McKay
  ◦ Valerie Neslen
  ◦ Kassi Capener
  ◦ Sharon Fairbourn

• Officers:
  ◦ Michael Engh
  ◦ Loretta Muhlestein
  ◦ Rickey Loveland
  ◦ Marci Beeton

• Visitors:
  ◦ Matt Lovell

• Public Comment:

7:03 PM Call to Order

• Welcome and Mission Statement- Corrine Keller
  ◦ learning can be play for children

7:28 PM-Training-Valerie Neslen

• Need new board members, board chair, vice-chair
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• Reviewed Governing Board bylaws

• Governing Board Training
  ◦ Board member position overview
  ◦ Committees Overview- Reviewing committees and their members

7:10 PM- Minutes

• **ACTION:** October 25, 2018 board meeting minutes. Kassi motions to approve the October 25, 2018 minutes. Sharon seconds the motion. Passes unanimously. Valerie abstains

• **ACTION:** January 17, 2019 board meeting minutes. **Tabled until March**

7:27 PM- Public Comment

• No Public Comment

8:26 PM-Business Items

• Policies
  ◦ Under action items
  ◦ Michael and Rickie training for policy officers
  ◦ Field work and Overnight policy to be reviewed at March board meeting

• Spring Retreat Date
  ◦ At Heather's House
  ◦ March 22- 9am-1pm

• Registration Paperwork
  ◦ Sharon; going digital- simplified, nothing was removed (except dental or doctor), few things were moved
  ◦ no board vote required
7:11 PM- Finance

- **Budget Review** - Matt
- Kassi- Audit committee (Kassi, Corrine & Valerie) Eide Bailly as our auditor to continue for the next year.

8:34 PM Action Items

- **ACTION:** Polices
  - (Revised Parent & Family Engagement Letter) **NEW NAME**- School Title 1 Parent & Family Engagement Policy
    - Kassi motions to approve the School Title 1 Parent & Family Engagement Policy. Sharon seconds the motion. Passes unanimously.
  - School-Student-Family Compact- NO VOTE REQUIRED
  - Promontory PPP
    - Sharon motions to approve the changes to the Promontory PPP as presented by our director and special ed teacher. Kassi seconds the motion. Passes unanimously.

- **ACTION:** Calendar
  - Sharon motions to approve the changes to the board meeting and move the August board meeting to the 22nd and the January board meeting moved to the 23rd. Kassi seconds the motion. Passes unanimously.

- **ACTION:** Library- Blues for Books Fundraiser
  - Sharon approves the library Blues for Books Fundraiser. Kassi seconds the motion. Passes unanimously.

- **ACTION:** Lottery
  - nothing to vote on

9:01 PM- Director Report
• **Staffing Update**
  - We are seeking a new middle school aide in the science classroom
  - Tracy is moving into a reduced part-time role

• **Enrollment-Current**
  - We are at 441, down from 445

• **Achievement:**
  - We are finishing MOY DIBELS (middle of the year Dynamic Indicator of Basic Early Literacy Skills)
  - Jen Wood-Regional Director & Erica Neilson-Senior Director of Schools
    - Visit to Promontory
    - Very Impressed
    - We will submit an application for eligibility in November.
  - Charter on the Hill Day (or whatever it’s called)
    - “We saw Mr. Wallis!”
    - Me: Did you see the Governor?
    - “Who? Oh. Yeah.”

• **Professional Development:**
  - Text Complexity- How to rate the level and types of complexity in tests we use with students
  - PD on using data with students (how to use *mastery connect* evidence and other data in data inquiry team meetings)
  - Quality Work Protocol
  - Mid-Year Review (check-in with EL about work plan goals)

• **Public Relations**
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- New website
- Beginning work on Credentialing Portfolio (Rubric)

- Lottery
  - Ran the lottery (kindergarten)- it worked!
  - Chart for current enrollment

- Charter Agreement Goals
  - Doing great!

9:24 PM- Closed Meeting
  - No closed meeting

9:25 PM- Adjourn

**ACTION:** Kassi motions to adjourn the meeting. Sharon seconds the motion. Passes unanimously.