Board Meeting Minutes
October 25, 2018 7:00 PM

Attendance:

• Board Members:
  ◦ Jennifer Blaine
  ◦ Corrine Keller
  ◦ Sharon Fairbourn
  ◦ Kassi Capener

• Visitors
  ◦ Loretta Muhlestein
  ◦ Michael Engh
  ◦ Rickey Loveland
  ◦ Matt Lovell
  ◦ Marci Beeton
  ◦ Jane Grimmett

• Public Comment:
  ◦ Mary Beth Farr

7:06 PM Call to Order

• Welcome and Mission Statement- Jamie McKay
  ◦ Group Juggle

7:14 PM-Training-Sharon Fairbourn
Creating the Great Thinkers of the 21st Century

- Policy Development
  - Importance of Written policies
  - Policies vs. Procedures
  - 4 Different types of policies
    - law
    - charter agreement
    - definition to our vision
    - communicate governing board decisions
  - Policy Priorities
  - Policy Research
  - Adopting Policies
  - Changes to Policy
  - Developing Policy
  - Planning for Emergencies
  - Policy Documentation
  - Use Policies for Decision Making

7:28 PM- Minutes

  - **ACTION:** Kassi motions to approve the September 20, 2018 board meeting minutes. Sharon seconds the motion. Passes unanimously.

7:29 PM- Public Comment

  - No Public Comment

7:58 PM-Business Items
Creating the Great Thinkers of the 21st Century

• Fall Board Retreat
  ◦ Will be held at Sharon's house @ 8:30 am November 2
  ◦ Be reading some kind of EL or education book
  ◦ Visions past, present and future
    ▪ Make sure as a board we are still on track with school’s vision and how it is evolving
    ▪ How do we share our vision effectively. (ie: marketing)
  ◦ Vote on Spring expeditions
  ◦ fundraising with POP
  ◦ Mission and Goals with fundraising
  ◦ Spring Fundraiser
    ▪ Raise money for outdoor equipment for older students

7:29 PM- Finance

• Budget Review- Matt

8:10 PM Action Items

• Polices
  ◦ No polices to vote on at this time.

• POP Fundraiser/ Product Fundraiser
  ◦ ACTION: Sharon motions to approve the three product fundraisers Amazon, Box Tops and Smith’s Rewards as presented by POP to raise money for adventure equipment. Kassi seconds the motions. Passes unanimously.
• School Land Trust Committee Review
  ○ Charter Trust Line Council is our governing board.
  ○ ACTION: Kassi motions to approve that our charter trust line council be our governing board that has a two parent majority. Sharon seconds the motion. Passes unanimously.

• Utah Grants (7:57 PM)
  ○ ACTION: Kassi motions to approve the Utah Grants plan and goal as outlined by Jamie. Sharon seconds the motion. Passes unanimously.

• Board Officers
  ○ Serve as officers for now and in June if all goes well vote them in as trustees.
  ○ ACTION: Sharon motions to approve Rickey Loveland, Michael Engh, Loretta Muhlestein, Marci Beeton as board officers. Kassi seconds the motion. Passes unanimously.

8:32 PM- Director Report

• Staffing Update
  ○ Megan-New Sped Aide (after Amber Edelman left for a great opportunity). Fully Staffed!

• Enrollment- Current
  ○ Total: 446

• Achievement:
  ○ SAGE science scores (chart)

• Professional Development
  ○ PD on using data with students (how to use mastery connect evidence and other data in data inquiry team meetings.)
  ○ National Conference: 11/7-11/11: Jamie, Danielle, Corrine +1, Lindsay Kelty, Jenny Hilton
  ○ ILT Meeting- Analyze school wide data in reading and writing
• Charter Agreement Goals:
  ○ No Charter Agreement Goals this month.

8:56 PM- Closed Meeting

• No Closed Meeting

9:22 PM- Adjourn

ACTION: Sharon motions to adjourn the meeting. Kassi seconds the motion. Passes unanimously.